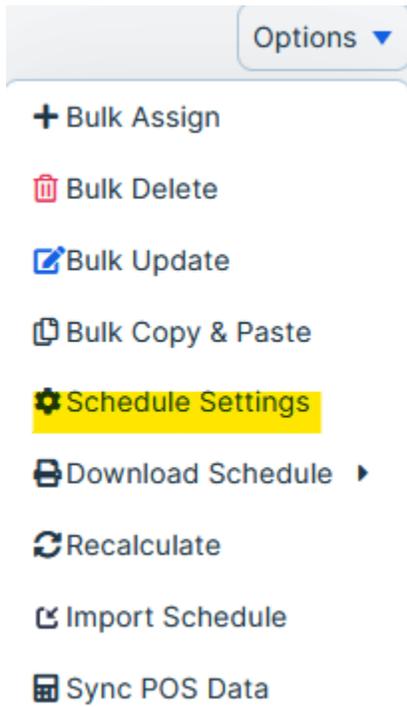


Schedule Settings

Under **Team Management - Schedule**, choose the **Options** dropdown on the right side of the page, and choose **Schedule Settings**.



Here you can specify

- The day of the week on which the schedule begins
- The default start and end time

You can also choose whether to show breaks and individual jobs.

Schedule Settings



Beginning of Week

Which day of the week does your schedule start?

Sun

Mon

Tue

Wed

Thu

Fri

Sat

Default Start and End Time:

12:00 AM

12:00 AM

Show Breaks

Show Jobs

Display Time Zone:

Viewer's Time Zone

Shift's Time Zone

Employee's Time Zone

Custom Fields:

Show Custom Fields

Close

Save