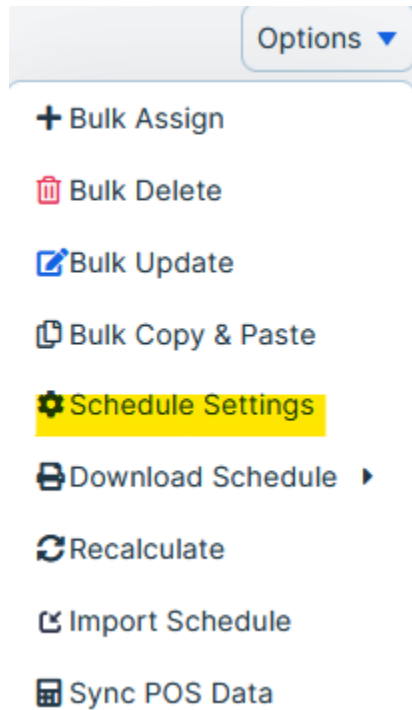


# Schedule Settings

Under **Team Management - Schedule**, choose the **Options** dropdown on the right side of the page, and choose **Schedule Settings**.



Here you can specify

- The day of the week on which the schedule begins
- The default start and end time

You can also choose whether to show breaks and individual jobs.

# Schedule Settings



## Beginning of Week

Which day of the week does your schedule start?

- Sun
- Mon
- Tue
- Wed
- Thu
- Fri
- Sat

Default Start and End Time:

12:00 AM

12:00 AM

- ☒ Show Breaks
- ☒ Show Jobs

Display Time Zone:

- ☐ Viewer's Time Zone
- ☐ Shift's Time Zone
- ☒ Employee's Time Zone

Custom Fields:

- ☐ Show Custom Fields

Close

Save