

Client Number

Client Name

Contact Name

Contact Number

8027 Employer's Annual Information Return of Tip Income and Allocated Tips

If you would like this report, please *check the box* and *complete the Gross Receipts field* below:

IRS Form 8027 (\$50.00)

***Enter Gross Receipts: \$**

This request must be submitted with Gross Receipts as it is required to complete the form.*

*This form can only be completed based on the information provided through payroll. If gross receipt information has not been provided through payroll, **you must provide the total Gross Receipts for the entire year.**

If Credit Card Tips are reported with Cash Tips, this will not be broken out on the form. The form will be completed based on information obtained through your payroll processing.

Upon receipt of the required information, you will be provided with a signature-ready Form 8027 and the supporting documentation. Please refer to www.irs.gov for the due date.

Client Signature #1

Client #1 Print Name

Date

Client Signature #2 (if applicable)

Client #2 Print Name (if applicable)

Date

Internal Use Only

Entered by:

Date:

Verified by:

Date: